

FILED  
NOV 07 2013  
CITY CLERK

RESOLUTION NO. 44, 2013

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF TERRE HAUTE, INDIANA:

WHEREAS, There are insufficient funds in a certain account of the Engineering/CCI budget #0401-0050 to meet current and anticipated expenditures within said Department, and,

WHEREAS, There are surplus funds in another account of the same budget, said Accounts being within the appropriation heretofore made for the use of said Department.

BE IT THEREFORE RESOLVED: That the following transfer be made in the Account heretofore appropriated for the use of said Department:

FROM: #03-432.190	TO: #02-422.007
Tree Maintenance \$3,819.00	Operation Supplies/CUF Grant \$3,819.00
Total \$3,819.00	\$3,819.00

Introduced by: Todd Nation Todd Nation, Councilman

Passed in open Council this 14<sup>th</sup> day of November, 2013.

Norm Loudermilk Norm Loudermilk, President

ATTEST: Charles P. Hanley Charles P. Hanley, City Clerk

Presented by me to the Mayor this 15<sup>th</sup> day of November, 2013.

Charles P. Hanley Charles P. Hanley, City Clerk

Approved by me, the Mayor, this 15<sup>th</sup> day of NOVEMBER, 2013.

Duke A. Bennett Duke A. Bennett, Mayor

ATTEST: Charles P. Hanley Charles P. Hanley, City Clerk

# REQUEST FOR TRANSFER OF BUDGETED FUNDS

(For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

DEPARTMENT or FUND: ENGINEERING / CCI 0401-0050

DATE: 10/30/13

	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
FROM:	<u>03-432.190</u>	<u>Tree Maintenance</u>	<u>\$ 3,819.00</u>
TO:	<u>02-432.007</u>	<u>Operation Supplies /</u> <u>CUF Grant</u>	<u>\$ 3,819.00</u>
FROM:	_____	_____	\$ _____
TO:	_____	_____	\$ _____
FROM:	_____	_____	\$ _____
TO:	_____	_____	\$ _____
FROM:	_____	_____	\$ _____
TO:	_____	_____	\$ _____

Total Amount to Be Transferred \$ 3,819.00

Department Head Approval: [Signature] Date: 10/30/13  
(Forward to Mayor) Signature

Mayoral Approval: [Signature] Date: 10-31-13  
(Forward to Controller) Signature

Controller Approval: [Signature] Date: 11/5/13  
(Forward to the Legal Department)

Received by Legal: [Signature] Resolution # 44  
Date NOV 06 2013

**DEPARTMENT HEAD:** Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.

**DEPARTMENT  
OF  
ENGINEERING**



# Memo

**To:** Mayor Bennett

**From:** Sally Roetker – Project Coordinator, Engineering

**CC:** Leslie Ellis – City Controller  
Jackie Loeb – Assistant City Controller  
Chuck Ennis – City Engineer  
Sheryle Dell – Urban Forester  
Traci Wells – Legal Department

**Date:** November 4, 2013

**Re:** Request for Transfer of Budgeted Funds between classifications

---

The Department of Engineering is requesting a transfer of budgeted funds within the CCI Fund from the Tree Maintenance line to the Operating Supplies/Tree CUF Grant line so the grant lines will be in the positive until reimbursement is received.

Please see the attached Requests for Transfer.

If you have any questions please contact me.

Thank you.